

**The Meath Foundation Research Fellowship**

**The Meath Foundation Research Fellowship Program will fund innovative, ground-breaking projects that have the potential to advance knowledge or open a new approach to research.**

**You may submit only one application per round.**

**The amount of the award will depend on the nature of the work proposed but the maximum total value of a fellowship cannot exceed €75,000**

**There are four stages for assessing the proposals**

**Stage 1**

**Following receipt of the application it will be reviewed to ensure completeness, and that the eligibility requirements are met**

**Stage 2**

**Following successful passage through stage 1, the application will be sent to external Assessors for review using the attached criteria for assessment**

**Stage 3**

**The Assessors will present their report to the Research Committee**

**Stage 4**

**The Research Committee will recommend the successful applicant(s) to the Board of The Foundation for approval.**

**The formal announcement of award(s) will be made at The Meath Foundations Research Symposium held on the last Friday of November each year.**

**The Meath Foundation does not provide feedback to unsuccessful applicants and all decisions of the Board of The Meath Foundation on the awarding of Fellowships are final.**



**Meath Foundation Fellowship – Eligibility, Criteria and procedure**

1 The Meath Foundation Fellowship is a non-taught programme of independent research under an established supervisor that may lead or contribute to a higher degree.

2 Applicants **or their Supervisor must be** employed in a defined capacity by the Hospital or hold a contract with another institution e.g. Trinity College, Dublin with an agreed contractual arrangement to work in the Hospital for the duration of the project. Laboratory based research work should preferably be carried out in the Meath Foundation Research Laboratory at Tallaght University Hospital. We recognise however that this may not always be possible and consideration will be given to candidates whose work is located elsewhere.

1. Applications are open to third level college graduates with a primary degree, medical or non- medical. The proposed research programme must be supervised by an established investigator who should be based on the Tallaght University Hospital Campus, Trinity College or another agreed recognised higher educational institution.
2. Funding will **cover 12 month’s salary,** or can be paid pro rata over a 2 – 3 year period, appropriate to the grade of applicant up to the level of Specialist Registrar or equivalent grade in respect of other disciplines. In addition, it will cover university fees of up to €7,000.
3. Successful applicants **will be paid by Tallaght University Hospital** for the duration of the Fellowship. Contractual commitment to work in Tallaght University Hospital may be a condition of the award depending on the applicant.
4. The successful Meath Foundation Fellow will provide a timely annual report (depending on duration of the project) and a final written report. These will be signed by the supervisor. The researcher may be requested to present a report at the Meath Foundation Annual Research Symposium.

Holders who do not comply with this requirement will be deemed ineligible for further funding and such failure maybe brought to the attention of other grant giving bodies. Failure to provide a project report will mean that the Fellow will be held liable for all monies received from The Foundation during the Fellowship.

1. Applicants must state if the Research planned includes :

(a) A clinical trial(s)

1. Bench-based research at the Meath Foundation Research Laboratory / Other Laboratory
2. Population Health Study
3. Quality, Safety or Risk Study in Healthcare Management
4. Health Services Management Study
5. Other (*please specify)*

8 The established investigator must provide a letter of support for the applicant and provide details of relevant experience in supervision and or research including any current supervisory roles.

9 The application form must provide a project outline (no more than 2 A4 pages) under the

following headings:

* + - 1. Background and rationale - Citing relevant literature
      2. Supporting Data
      3. Hypothesis or Research Question
      4. Outline Programme of Research
      5. Gantt Chart/Timeline identifying key project milestones

10 Non-EU applicants must provide evidence of work permit/residency with their application which must be valid to cover the term of the award. In addition where English is not the first language, confirmation of appropriate competencies may be requested.

11 **Award Conditions and Financial Support:**

Applicants must have support and agreement from their Line Manager and Executive Team Member/Clinical Director, to grant leave to undertake the Fellowship.

University/Institute Fees where applicable will be paid by the Meath Foundation upon receipt of an invoice/receipt.

Successful Non Consultant Hospital Doctors will be eligible to participate in the on-call rota at Tallaght University Hospital and therefore can be covered by the Clinical Indemnity Scheme.

The administration of all Fellowship funds is through The Meath Foundation. All payments will be made through the Foundation and will be disbursed according to the terms of the letter of award. Expenditure from the award shall be limited to expenses properly and necessarily incurred for the successful completion of the approved research project.

**NOTE: As a charity The Meath Foundation is not in the position to compensate Fellows for administering the Fellowship, institutional overheads, bench fees or indirect costs. These costs cannot be deducted from any of the Fellowship allowances.**

12 **Equipment**

The award may be used to purchase a computer, research equipment, supplies and other items for the research project. At the end of the Fellowship, research equipment may be kept by the Fellow upon application and at the discretion of The Meath Foundation.

13 **Publication and Intellectual Property Rights**

Results of research funded by The Meath Foundation must be published in National and InternationalPeer reviewed scientific journals. **The support by The Meath Foundation must be** **expressly acknowledged** in any publications resulting from work carried out under the Fellowship. Two signed copies must be forwarded to The Foundation office. These may be used by The Foundation in the promotion of its mission.

The Fellowship holder agrees to make themselves available, to all reasonable requests from The Meath Foundation, for their participation in activities relating to furthering the aims of The Foundation e.g. Research Symposium, Foundation Meetings, Fund-raising events etc.

The assignment of intellectual and industrial property rights generated from research conducted under The Meath Foundation Fellowship will be determined by the parties’ concerned on a case-by-case basis**.**

14 **Ethics**

Fellowship awards **are subject to** ethical approval from the Tallaght University/St James’s Hospitals Ethics Committee for the project submitted.

The successful candidate is expected to maintain a high standard of professional and personal behaviour throughout the tenure of the Fellowship.

In accepting a Fellowship the successful applicant agrees to release the Meath Foundation of all liability for any damage or injuries which may occur while carrying out the funded research project.

15 **General Terms**

The Foundation reserves the right to terminate the Fellowship upon 30 days written notice in the event of the Fellowship holder breaching any of the Regulations contained herein. The Fellow will be required to furnish all necessary reports of research completed or in progress through to the date of termination.

The Foundation and the Fellowship holder shall negotiate in good faith with a view to resolving any dispute arising from an award made by The Foundation, and if necessary involve an agreed third party for that purpose.

16 The Foundation reserves the right to amend these Regulations from time to time and will inform the Fellowship holders thereof.



**Criteria for Review of Applications**

**Applications will be assessed on the following criteria: -**

* **The originality of the research proposal (to avoid duplication of other research efforts)**
* **Relevance to public health**
* **Have a clearly defined goal in terms of a population that will be positively affected by the programme.**
* **Be compatible with The Meath Foundation’s Research Strategy of Preventive Medicine and Advance Care and that of Tallaght University Hospital.**

**Applications will be scored on the following:-**

* + - 1. The Proposed Research
      2. The Applicant
      3. Supervisor and Facilities
      4. The quality of the submitted application

**Note: Applicants must score a minimum of 75% to be considered for a Fellowship**



**The Meath Foundation Fellowships**

**SCORE SHEETS**

**Supervisor and Laboratory Facilities**

**PLEASE HIGHLIGHT SCORE AS APPROPRIATE**

|  |  |  |  |
| --- | --- | --- | --- |
| *NOTES*  Supervisor and Laboratory facilities   1. Number of MD/PhD’s supervised to completion 2. Current value of active research grants if any 3. Number of researchers supervised | | **Maximum**  **Score** | **Assessors**  **Score** |
| Outstanding | All information received Outstanding record  Strongly enthusiastic letter of support, likely strong mentorship  Excellent use of the infrastructure and collaborators | **25%** |  |
| Excellent | All information received Excellent record  Strong letter of support, likely strong mentorship  Excellent/appropriate use of the infrastructure and strong collaborators | **15%** |  |
| Accomplished | All information received Good academic record  Strong to moderate letter of support, some mentorship  Adequate use of infrastructure and necessary collaborations in place | **10%** |  |
| Less competitive | Routine science, uninteresting problem / scientifically flawed  Entirely an institutional lab project  Only some of the requested information included Minimal change in direction | **0%** |  |

**The Applicant**

**PLEASE HIGHLIGHT SCORE AS APPROPRIATE**

|  |  |  |  |
| --- | --- | --- | --- |
| Outstanding | Exceptional productivity and impact from previous work  Articulate and mature approach to career goals  Emerging Scholarwith long term commitment to research career | **25%** |  |
| Excellent | Excellent productivity and strong impact from previous work  Articulate and mature approach to career goals  long-term commitment to research career | **15%** |  |
| Accomplished | Good but not remarkable productivity  Strong/reasonable approach to career goals  Commitment to research career | **10%** |  |
| Less competitive | Uncompetitive productivity  Weak/unaddressed career goals with minimal or lack of planning | **0%** |  |
| Other Comments | |  |  |

**Research Proposal**

**PLEASE HIGHLIGHT SCORE AS APPROPRIATE**

|  |  |  |  |
| --- | --- | --- | --- |
| ***NOTES***  Research application (must include)   1. Background and rationale - Citing relevant literature 2. Supporting Data 3. Hypothesis or Research Question 4. Outline Programme of Research 5. Gantt Chart/Timeline identifying key project milestones | | **Maximum**  **Score** | **Assessors**  **Score** |
| Outstanding | Highly innovative, original, ground-breaking approach, some risk  Meets the Foundations criteria and Includes all the requested information Well written  Significant departure from applicants previous research | **25%** |  |
| Excellent | Likely to yield important results, novel approach  Meets the Foundations criteria and Includes all the requested information  Somewhat of an institutional lab project  Moderate degree of change in research direction | **15%** |  |
| Accomplished | Routine/incremental approach but quality science, little innovation  Poorly articulated project / largely an institutional lab project information included but not developed Minimal change in direction | **10%** |  |
| Less competitive | Routine science, uninteresting problem / scientifically flawed  Entirely an institutional lab project  Only some of the requested information included Minimal change in direction | **0%** |  |
| Other Comments | |  |  |

**The Application**

**PLEASE HIGHLIGHT SCORE AS APPROPRIATE**

|  |  |  |
| --- | --- | --- |
| ***Notes***   1. ***Completeness*** 2. ***Clarity*** 3. ***Bibliographic relevance*** | **Maximum**  **Score** | **Assessors**  **Score** |

|  |  |  |  |
| --- | --- | --- | --- |
| Outstanding | Outstanding presentation  All information needed to assess the proposal is covered  Proposal is well written and easy to understand | **25%** |  |
| Excellent | Excellent presentation  All information needed to assess the proposal is covered  Few departures from excellence (grammatical errors, awkward writing and formatting) | **15%** |  |
| Accomplished | Good presentation  All information is provided  Difficult to understand in parts | **10%** |  |
| Less competitive | Satisfactory presentation  Required considerable work before objectives methodology and impact can be understood and appraised | **0%** |  |

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| --- |
|  |

**TOTAL SCORE**

**Comments**

**Version 2018/1**